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C-Store Manager

Description

Our Exxon brand of gas stations and C-stores are in growth mode and we are looking for a C-Store Manager. We have C-stores all over the Columbia Basin and looking for new leaders to join our team!

Store Manager experience requirements

Store Managers need two or more years in a similar role with supervisory experience and proven management skills. Other requirements include experience with financial, sales and operational reports with the ability to interpret, analyze and develop strategic marketing plans. Store Managers also require proven experience of exemplary customer satisfaction, improvement strategies and formulating price policies. They must have sales and shop promotional experience with financial data showing success and profits. Store Managers have the attitude, procedures and strategy for employee retention and examples of interpersonal skills.

Responsibilities

Store Manager establishes the Gas stations daily opening and closing schedule, including a routine of cleaning, stocking shelves, counting register drawers for accuracy and they ensure that the shop is ready to open. They also maintain the levels of inventory, generate employee schedules, administer payroll, and manage employees. The Store Manager tracks sales figures and meets financial and sales goals. Adapting to various situations, they ensure the safety of people, assets and handle all the store's banking. They also direct customer service, resolve complaints, and manage loss prevention. Often, a manager will meet with vendors, the corporate office or senior management.

Competencies

- Basic Math
- Interpersonal Communication/Written and Verbal
- Time Management
- Product Knowledge
- Telephone Etiquette
- Customer Service
- Dispute Resolution
- Dependability

Work Environment

Spend most of their time on their feet. The work is often repetitive, and spend most of their time standing behind counters or checkout stands and maintaining clean and orderly stations.

Physical Demands

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk; use hands to finger, handle or feel; and reach with hands and arms. The employee is occasionally required to sit, climb, balance, stoop, kneel, crouch or crawl. The employee must

One Stop Mart

OneStop Mart Hermiston

Employment Type

Full-time

Beginning of employment

Open until filled

Duration of employment

Year Round

Industry

Convenience Stores

Job Location

28810 Stafford Hansel Rd, 97838, Hermiston, OR, USA

Working Hours

Shift:

Day shift
Evening shift
Morning shift

Weekly day range:

Monday to Friday
Weekend availability

Date posted

March 22, 2023

Valid through

07.04.2023

frequently lift or move up to 10 pounds and occasionally lift or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Qualifications

Goal-oriented, data-driven leaders understand and meet sales objectives. A successful Store Manager will have various prerequisite skills and qualifications that typically include:

- Coaching skills to train and mentor staff on company standards, effective sales techniques, and product knowledge to attain performance-based results and team development
- Program design skills to motivate employees to increase sales
- Computer skills
- Product display creation skills and cleanliness
- Excellent communication and interpersonal skills to deal with people and companies, problem solve and relay staff duties and instructions
- Exceptional decision-making and problem-solving skills to make quick decisions, deal with staff or vendor problems and resolve conflict
- Customer service skills to help generate marketing programs to increase sales and retain a customer base
- Faultless skills in math's and analytic knowledge with the ability to generate financial records and properly manage cash and budgets

Experience

2+ years of prior c-store management

Base Salary

\$ 45000 - \$ 55000

Contacts

Additional Information

All your information will be kept confidential according to EEO guidelines.

An Equal Opportunity Employer

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodations to the application and/or interview process should notify a representative of the Human Resources Department.